

# **F O R W A R D   P L A N**

## **FOR THE PERIOD : 1 DECEMBER 2006 TO 31 MARCH 2007**

### ***What is the Forward Plan?***

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

### ***What is a Key Decision?***

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

### ***What does the Forward Plan tell me?***

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

### ***Who takes Key Decisions?***

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

### ***How to make representations and by when***

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Agreement to the Commissioning Strategy for Physical and Sensory Disability Services	Executive Board	Not before 1st February, 2007	People who use physical and sensory disability services, staff, Halton Primary Care Trust and the Voluntary Sector. Via consultation groups and the Physical and Sensory Disabilities Local Implementation Team.	None.	Peter Barron, Operational Director Older People
To approve arrangements for the implementation of revised regulations in relation to the Social Services complaints procedure for children and young people	Executive Board	Not before 1st December, 2006	Health and Community Management Team, Children and Young People Management Team, health	Children and Young People Policy and Performance Board report dated 2006 entitled	Diana Terris, Strategic Director Children and Young People

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			partners and elected Members are all to be consulted via presentations to meetings.	"Comments, Complaints and Compliments relating to Social Care (Services for Children and Young People).	
Approval of an Action Plan that will outline the Council's proposals for meeting future waste management targets	Executive Board	Not before 1st December, 2006	It is not planned to carry out a specific consultation exercise on this Action Plan.	Waste Management Executive Board Report 21st September 2006 - available from Jimmy Unsworth, Lowerhouse Lane Depot	Jimmy Unsworth, Head of Service - Waste Management
Adoption of the Halton Local Area Agreement for which Halton Borough Council will be the Accountable Body on	Executive Board	Not before 1st December, 2006	A consultation process will take place with the Halton Strategic Partnership and all	Local Area Agreement document - from Rob MacKenzie, Municipal	Rob Mackenzie, Operational Director Policy and Performance

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behalf of the Halton Strategic Partnership (initial draft then final version).			its constituent organisations and agencies, including the voluntary and community sector in the period up to November 2006 using newsletter, website and meetings of various groups and fora.	Building.	
Approval of publication of Draft Town Centre Strategies for Halton Lea and Runcorn Old Town for public consultation.	Executive Board Sub Committee	Not before 1st December, 2006	Previous "Partnership Consultation" with selected Council officers and selected stakeholders in each town. There will be public consultation during October and November 2006 –	UDP; Widnes, Runcorn Old Town & Halton Lea Draft Town Centre Strategies and Town Centre Strategies Partnership Consultation Stage (Nov '05); Sustainability Appraisal Pre	Phil Watts, Operational Director Environmental and Regulatory Services

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			documents will be on display at various locations around the Borough and on the Council's website for a six week period.	Production Scoping Reports (June '05) - from Neil Macfarlane, Rutland House, Halton Lea.	
Approval of the indicative timetable for the preparation of the Compulsory Purchase Order (CPO) for the Widnes Waterfront Economic Development Zone (EDZ).	Executive Board	Not before 1st December, 2006	Internally – number of Departments and Local Councillors; externally – owners and occupiers of land included in the CPO, owners and occupiers of land adjacent to land included in the CPO, general public consultation. Internally, done through the EDZ Steering Group	New Widnes Waterfront Vision Document, Widnes Waterfront SPD, Widnes Waterfront Masterplan and Delivery Strategy and Widnes Waterfront Design Guide - from Andy Denton, Municipal Building. Executive Board	Angela Gore, Group Manager Valuation

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			meetings. Councillors, through regular progress meetings. Relevant owners and occupiers of land will be written to directly. Adverts will be placed in the local press to notify the public.	21/4/04 agenda item 4b - Committee Services.	
Approve a strategy and funding approach for the installation and maintenance of alleygates.	Executive Board	Not before 1st December, 2006	Management Team, police, Property Services, area forum leads, Halton Direct Link. Via meetings and reports.	Executive Board Report (Including Audit, Strategy, Action Plan) - available from L Cairns, Committee Services.	Dwayne Johnson, Strategic Director Health and Community
Environmental Protection Act 1990 Part IIA -	Strategic Director - Environment	Not before 1st December,	Management Team, Safer Halton	Report on findings so far, DETR	Dick Tregoea, Strategic Director

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Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.		2006	PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Environment
Compulsory Purchase Order for the acquisition of land within the Economic Development Zone (EDZ) in order to carry out development, redevelopment and improvement of the land.	Executive Board	Not before 1st December, 2006	St Modwen and Council officers – via discussion.	Widnes Waterfront EDZ CPO 2005 Form of Resolution - available from Angela Gore, Property Services.	Angela Gore, Group Manager Valuation
Youth Matters: Next Steps - endorsement.	Executive Board	Not before 1st January, 2007	Young people and partner agencies – via the Borough	Youth Matters: Next Steps - available from	Lorraine Butcher, Operational Director Sutent

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			Youth Forum, Children's Alliance Board, consultation, participation and engagement, Common Processes Task Group.	Lorraine Butcher, Grosvenor House, Halton Lea.	Services and Life Long Learning
The establishment of a Company (of which the Council will be a member) to Manage the Mersey Multimodal Gateway (3MG) infrastructure.	Executive (Transmodal Implementation) Sub Board	Not before 1st December, 2006	Direct contact with partners in the 3MG project and prospective Members of the proposed company.	A report to the Board will be prepared in due course and will be included with the agenda to be published at least 5 clear days prior to the meeting in question. This will be available on the website and at the One Stop shops in the Borough.	Sally McDonald, Programme Manager



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To agree proposals in relation to a programme of school organisation as part of the effective management of surplus school places.	Executive Board	Not before 1st December, 2006	The programme proposals to be contained within the report will include plans for detailed consultation with stakeholders before decisions are taken.	None.	Diana Terris, Strategic Director Children and Young People
To agree the implementation of the Children In Need Strategy: Policy and Procedures	Executive Board	Not before 1st December, 2006	All partner agencies to be consulted via their meetings – Alliance Board, Halton Safeguarding Board, Children and Young People Stakeholders Forum.	Children In Need Strategy, Children In Need Policy and Children In Need Procedures - available from Kath O'Dwyer	Diana Terris, Strategic Director Children and Young People
To ratify the outcome of	Executive Board	Not before 1st	All partner agencies	APA Self	Diana Terris,

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the CSCI/Ofsted Annual Performance Assessment of Halton Children's Services		December, 2006	will be consulted via their meetings – Alliance Board, Safeguarding Board, Children and Young People Stakeholders Forum.	Assessment, APA Dataset, APA Assessment Letter - available from Kath O'Dwyer	Strategic Director Children and Young People

#### NOTE

***The following Members comprise the Executive Board:***

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Massey

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson